Illinois Violence Prevention Authority
FY 11 Neighborhood Recovery Initiative
Lead Agency Fiscal Report Form

Agency: The Woodlawn Organization | Total Award Amount: $1,225,000 | Grant Number: 11-NRI019-11

Address: 6040 S. Harper Avenue, Chicago, IL 60637

Submitted By: Kanika Muhammad | Title:

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Please note the following quarterly report periods and corresponding due dates:

Quarterly Report	Due Date
Q1: Oct 16 - Jan. 15	Jan. 30, 2011
Q2: Jan. 16 - April 15	April 30, 2011
Q3: April 16 - July 15	July 30, 2011
Q4: July 16 - Oct. 15	Dec. 15 2011

Item	Contracted Budget	Last Approved Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total Spent	Unexpended
Personnel Services								
Salary	$30,831.00	$123,324.00	$5,939.58	$32,808.39	$20,357.48	$26,666.62	$85,772.07	$37,551.93
Fringe Benefits	$8,201.00	$32,804.00	$1,579.93	$8,727.04	$5,415.51	$7,093.32	$22,815.80	$9,988.20
Total Personnel Services	$39,032.00	$156,128.00	$7,519.51	$41,535.43	$25,772.99	$33,759.94	$108,587.87	$47,540.13
Contractual Services								
Rent/Occupany/Utilities	$6,000.00	$24,000.00		$10,243.66	$1,500.00	$500.00	$12,243.66	$11,756.34
Contractual Employment	$0.00	$0.00					$0.00	$0.00
Telephone/Telecommunications	$1,440.00	$5,760.00	$754.10	$1,684.86	$1,727.87	$1,701.60	$5,868.43	($108.43)
Postage/Shipping	$120.00	$480.00		$0.00			$0.00	$480.00
Meeting and Training Costs	$0.00	$0.00		$0.00			$0.00	$0.00
Conference Registration	$0.00	$0.00		$0.00			$0.00	$0.00
Equipment Rental/Lease	$750.00	$3,000.00		$601.73	$767.17		$1,368.90	$1,631.10
Other:	$0.00	$0.00		$0.00	$0.00		$0.00	$0.00
Total Contractual Services	$8,310.00	$33,240.00	$754.10	$12,530.25	$3,995.04	$2,201.60	$19,480.99	$13,759.01
Progam Sub Contractors								
Mentoring Plus Jobs	$100,000.00	$400,000.00		$133,333.34	$133,333.34	$133,333.34	$400,000.02	($0.02)
Parent Leadership	$25,000.00	$100,000.00			$96,000.00	$0.00	$96,000.00	$4,000.00
School-Based Counseling	$68,750.00	$275,000.00		$68,750.00	$68,750.00	$68,750.00	$206,250.00	$68,750.00
Reentry Program	$62,500.00	$250,000.00			$125,816.66	$62,908.33	$188,724.99	$61,275.01
Total Program Sub Contractors	$256,250.00	$1,025,000.00	$0.00	$202,083.34	$423,900.00	$264,991.67	$890,975.01	$134,024.99
Supplies								
Office	$795.00	$3,180.00		$408.64	$232.40		$641.04	$2,538.96
Program	$0.00	$0.00					$0.00	$0.00
Printing	$570.00	$2,280.00			$1,060.00		$1,060.00	$1,220.00
Photocopying/Duplicating	$0.00	$0.00			$0.00		$0.00	$0.00
Other:	$540.00	$2,160.00		$550.87	$0.00		$550.87	$1,609.13
Total Supplies	$1,905.00	$7,620.00	$0.00	$959.51	$1,292.40	$0.00	$2,251.91	$5,368.09

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Item	Contracted Budget	Last Approved Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total Spent	Unexpended
Travel								
Staff	$213.00	$852.00		$49.54	$56.66		$106.20	$745.80
Client	$0.00	$0.00					$0.00	$0.00
Other	$0.00	$0.00					$0.00	$0.00
Total Travel	$213.00	$852.00	$0.00	$49.54	$56.66	$0.00	$106.20	$745.80
Equipment								
Office Furniture	$0.00	$0.00					$0.00	$0.00
Computer/Electronic	$540.00	$2,160.00		$1,079.90			$1,079.90	$1,080.10
Other:	$0.00	$0.00					$0.00	$0.00
Total Equipment	$540.00	$2,160.00	$0.00	$1,079.90	$0.00	$0.00	$1,079.90	$1,080.10
Total Operating Budget	$306,250.00	$1,225,000.00	$8,273.61	$258,237.97	$455,017.09	$300,953.21	$1,022,481.88	$202,518.12

Personnel Expenses Detail Chart

Position	Name	1st quarter		2nd quarter		3rd quarter		4th Quarter		Total Spent
		Salary	Fringe	Salary	Fringe	Salary	Fringe	Salary	Fringe	
EXECUTIVE DIRECTOR	GEORGETTE GREENLEE	$625.00	$166.25	$2,500.00	$665.00	$1,562.46	$415.65	$1,718.75	$457.19	$7,653.11
YOUTH PROGRAM DIRECTOR	CHAD STEWART	$222.91	$59.29	$959.37	$255.19	$508.33	$135.23	$607.31	$161.54	$2,747.63
PROGRAM COORDINATOR	CHEYENE COCHANE	$3,166.68	$842.34	$14,700.00	$3,910.20	$10,500.00	$2,793.21	$11,550.00	$3,072.30	$47,462.43
FINANCE STAFF	KANIKA MUHAMMAD	$1,133.33	$301.47	$4,274.01	$1,136.89	$4,687.50	$1,246.97	$5,156.25	$1,371.56	$17,936.42
RECEPTIONIST	NUTASHA DAVIS	$416.66	$110.83	$1,458.33	$387.92	$1,041.67	$277.11	$1,145.84	$304.79	$4,838.36
ASST. PROGRAM COORDINAT	STANLEY WILKERSON	$375.00	$99.75	$8,916.68	$2,371.84	$2,057.52	$547.34	$6,488.47	$1,725.93	$20,856.60
	TOTAL SPENT	$5,939.58	$1,579.93	$32,808.39	$8,727.04	$20,357.48	$5,415.51	$26,666.62	$7,093.32	$101,494.55

Quarterly and Year End totals must equal the salary and fringe quarterly and year end totals shown on the 1st page of Fiscal Report.

Program and fiscal staff should work together to ensure the accuracy of these reports. IVPA requires signatures from the grant program coordinator/manager, the fiscal manager and the authorized official as indicated below.

I certify that all the information in this report is accurate.

Name of Program Coordinator/Manager: Cheyenne Cochrane
Title of Program Coordinator/Manager: Program Coordinator
Signature of Program Coordinator/Manager [redacted] Date: 12/15/11

Name of Fiscal Manager: Tonika M[illegible]
Title of Fiscal Manager: [redacted]
Signature of Fiscal Manager [redacted] Date: 12/01/2011

Name of Authorized Official: Georgette L. Greenlee (If other than above)
Title of Authorized Official: Exe[redacted]
Signature of Authorized Official: [redacted] Date: 12/02/2011

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